

**Minutes of Meeting of Roade Parish Council
held on Monday 9th June 2008 at 7.30 p.m.
at the Village Hall, Roade**

- Present:** Mrs Susan Mallock (Chair)
- | | | |
|-------------------|-----------------|-----------------|
| Rev Malcolm Beech | Dave Bennett | Bill Dredge |
| Glenn Dudman | Mrs Anna Freund | Mrs Myra Inglis |
| Dr John Gwilt | Bill Mann | Rick Thake |
- District Cllr Stephen Clarke
District Cllr Sally Townsend
Inspector Alex Terry
PCSO Tara Cooksammy
- Apologies:** Brian Binley, MP
Dick Johnson Mrs June McAlear
- Clerk:** Mrs Sylvia Mawby
Minute Taker: Mrs Debbie Dudman

1. Declarations of Interest:

There were no declarations of interest

2. Public Session:

- 2.1** The Chair opened the public session and welcomed everyone present. Inspector Alex Terry and PCSO Tara Cooksammy were introduced.
- 2.2** Inspector Alex Terry advised that she was from the Safer Community Team based in Towcester and had transferred there at the end of March. Her previous position had been for SCT in Daventry. She offered to answer any questions about local issues.
- 2.3** *Cllr Stephen Clarke* asked if Inspector Terry was aware of the issues in Towcester at the SNC Offices with skateboard nuisance that had been reported. There were difficulties in using the community room in the evenings because of youth skateboarding on the footpaths and across the road which could be a health and safety issue because of incoming traffic. *Cllr Sally Townsend* further advised that an exclusion order is being considered. Inspector Terry said that she would follow the matter up. There were no more questions raised.
Inspector Terry and PCSO Tara Cooksammy left the meeting 7.35pm
- 2.4** *Cllr Sally Townsend* gave her report for Mid Northamptonshire Parishes. She advised that there had been an AGM at the end of May which concentrated on issues such as the development impact on highways, education etc. She asked that Parish Councillors advise her of key issues to enable her to support the villages. A letter had recently been sent to the Rt Hon Hazel Blears, MP in connection with planning applications. Cllr Townsend advised that the South Northants Volunteer Bureau are inviting schools in the area to look at Extended Schools Funding. Cllr Dudman advised that both the primary and secondary schools in Roade had received this information and that Mrs Bailes, Headteacher of the Primary would be attending. Information from ACRE was also passed to the Chair for information.
- 2.5** *Mr Ray Griffiths, 1 Orchard Way* advised that he had recently written to the Parish Council in connection with 25 Churchcroft and a reply had not yet been received. The Chair advised that this matter would be dealt with under Correspondence.

- 2.6** *Stuart Shrubbs, 33 Priory Crescent* commented that the new direction signs to shops in the village were a good idea but unfortunately they were not very clear to read and some were not sited correctly. There was also no sign for the takeaway. Cllr Bill Dredge commented that he agreed that the signs were not suitable and advised that these would be rectified. Cllr Gwilt suggested a more standard sign. Cllr Dudman advised that some more posts may be needed to re-site the new signs once ordered. **BD**
- 2.7** The public session closed at 7.40pm
- 3.** **Acceptance of apologies for absence:** Apologies for absence had been received from Dick Johnson, Mrs June McAlear and Mr Brian Binley, MP.
- 4.** **Attendance Register:** This had been signed by all Councillors present.
- 5.** **Minutes of Last Meeting (12 May 2008):**
- 5.1** The Chair advised that minor amendments had been agreed previously. (Page 1067. A7 10 March 2008 altered to 14 April 2008 and Page 1068 A8.1 Under Report 27 April the word away altered to aware)
Cllr Dudman proposed, Cllr Dredge seconded and with all in favour it was agreed that in terms of accuracy the minutes be signed as a true record.
- 5.2** Cllr Dudman re-iterated that proposals for amendments to the Minutes should be sent to the Clerk 7 days in advance of the meeting.
- 6.** **Matters arising from the minutes of the last meeting:**
- 6.1** *Page 1066. A2.4* It was confirmed that the height of the hedgerow on the corner of The Leys had now been cut back
- 6.2** *Page 1066. A2.6* The Chair advised that a response had now been received from Street Doctor in connection with overgrown hedges in London Road, Roade. This matter was still ongoing.
- 6.3** *Page 1068. A9.1.2* In connection with the deeds to the cemetery this would be covered on the agenda this evening.
- 6.4** *Page 1068. A9.2* It was confirmed that the Clerk had written to Mr and Mrs Abbott of 23 Church End about the possibility of moving the street lamp at the rear of their property at their cost. Mr & Mrs Abbott are taking professional advice about the matter and whether there is a necessity to move it with the building of the replacement double garage. This may not therefore be an issue.
- 6.5** *Page 1069 A9.3* Planning 52 Northampton Road - Comments from the Parish Council have been submitted with no observations.
- 6.6** *Page 1070. A9.3* Traffic information survey has been sent to Highways.
- 6.7** *Page 1070. A9.4.1* In connection with footpaths Cllr Thake reported that it had not been possible to provide steps on KZ2 (past Bailey Brooks Lane) as there was inadequate space to site them as this would encroach on vehicle access.
- 6.8** *Page 1070 A9.4.2* Finger posts in Roade - This item was to be discussed further on the agenda
- 6.9** *Page 1070 A9.5* It was confirmed that letters had been sent to R&G and All Seasons by the Clerk in connection with grasscutting at the Recreation Ground.

No reply had been received from R&G.

- 6.10** *Page 1071 A9.8.2* Concerns about speeding. The Chair has followed this matter up and advised that there are no villages in Northamptonshire with Smiley Sids at present. Parishioners were encouraged to write letters of support for such a scheme. Bill Dredge asked if it would be possible for District Councillors to put pressure on SNC in this connection. The Chair advised that SNC are concerned about road safety and the correct siting would be very important. Road Safety cameras are preferred by SNC. Cllr Dudman advised that the village are offering to fund such a facility and commented that there are several similar facilities in nearby villages showing the speed of a passing car. Cllr Stephen Clarke suggested that the Safer Communities Partnership could be the best forum for this discussion. Cllrs Clarke and Townsend offered to follow the matter up.
- 6.11** *Page 1071 A10.2* Annual Insurance quotes – It was confirmed that the Clerk has taken up the insurance with Came & Co
- 6.12** *Page 1072 A15.2* With regard to the trees across the fence from the primary school, Cllr Gwilt had been in touch with Mr Ian Lorman, the arboriculturist at SNC. Mr Lorman said that he had been present in August or September 2007 when a tree surgeon, apparently hired by the agent, had inspected the woodland. The general condition of many trees was poor and the tree surgeon listed recommendations for early treatment, including felling of some trees. The primary school has written to the agent, reminding him that the landowner has a duty of care to persons and property, and asking for a status report.
- 6.14** *Page 1072. A15.3* Adverts had been placed for the Parish Council vacancy and circulated in the village. There are two interested parties in attendance this evening.
- 6.15** *Page 1072. A15.4* The question was raised by Cllr Dredge as to the position with the telephone boxes in Roade and whether they were to be removed. Cllr Dudman advised that SNC had objected on the grounds that the telephone box on the village green be kept for emergency purposes.
- 6.16** *Page 1072 A15.5* Terms of Reference for advisory groups would be dealt with later in the meeting.
- 6.17** There were no other matters arising.

7. Reports from Outside Bodies:

7.1 Mid Northamptonshire Parishes: This was reported under Agenda Item 2.4

7.2 Neighbourhood Watch/police matters:

May 21 Three boys on push bikes and two on foot among buildings at Roade School at 2.30 am. Seen on CCTV and warned off. All left before security or police arrived. No damage reported.

May 23 Young man claiming to be from Scottish Power wanting to enter homes to see electricity meters “to calculate cost savings”. Police attended and established that he was a phoney.

May 26 At 5.30am a car identified from debris as a Nissan (registration not known) ran off the A508 and took out the front fence at 26 London Road.

June 6 Lads on flat roof of The George PH about 10 pm. Police did not attend.

June 9 A suspicious red 4 door escort seen at The Leys factory gate lunchtime. A Citroen Picasso was also in the vicinity which was removed.

Cllr Dredge advised those present not to let anyone into their home without ID. Bogus callers are on the increase nationally. Any problems can be reported to Cllr John Gwilt or Cllr Bill Dredge or alternatively the police NHW contact number 432436

7.3 **Village Hall Charity:**

Cllr Dudman advised there were some legal issues in connection with the replacement of the central heating and the grant for this.

8. **Reports from Advisory Groups:**

8.1 **Cemetery:**

8.1.1 Cllr Beech advised that all the trees had now been topped by Allseasons. Some parts of the path had become uneven because the earth along the central part had lifted up some of the slabs which could be a health and safety issue. Arrangements are being made to meet on site and bring proposals back to the Parish Council on this matter.

8.1.2 In connection with the Deeds for the Cemetery Hewitsons' solicitors have sent a schedule of deeds, documents and papers relating to the Parish Council. The only cemetery document is dated 1982 being a sentence of consecration. No charges have been made for this. Copies of the documents can be obtained at the cost of 25p black/95p coloured page. The matter is to be pursued further. The Chair advised that she had spent time in the Parish Council office looking at the documents stored. It was agreed that Cllr Beech and the Chair would compare lists of documents held. Cllr Beech further advised that to trace any deeds in existence for cemetery land at Leicester Land Registry Office would cost £10 for a Land Registry search. It was agreed to go ahead with this. It was agreed to discuss further at the next Parish Council meeting. Information available would be placed in the box for circulation to all Councillors. Cllr Thake advised that he thought the Transfer of Land for the cemetery was undertaken on a gentleman's agreement.

MB + SM

8.2 **Lighting:**

8.2.1 Cllr Dudman advised that all lighting matters were up to date. He confirmed that the lights at The Bowls Club, The Leys had now been connected. A light further up the Leys will need to be lowered now as it is illuminating into a bedroom window

GD

8.2.2 Cllr Thake advised the position with the possible alternative electricity supply. The current schedule of lighting needs to be updated. Cllr Dudman advised that he would do this. Lighting is unmetered and a statement would need to be made about the number of lights in the village.

RT +GD

8.3 **Planning:**

8.3.1 57 High Street – planning application recommended for refusal

8.3.2 52 Northampton Road – comments submitted

8.3.3 28 Blisworth Road – building extension – no objections

8.3.4 Walkerpack site – May 19 - Cllrs Mallock and Gwilt attended a meeting at SNC with planning officers, developers and Highways. We expect to see a new outline plan very shortly. Taylor Wimpey had run a new traffic count, now having figures similar to ours. There seems to be less opposition to our wish for traffic lights for vehicles in and out of the site and for pedestrians crossing Stratford Road. Highways had little to contribute and was not receptive to changing the timing on lights by the George PH. May 27 - The planning group met to decide what additional data might be available and how best to collect them.

8.3.5 The Leys site - May 19 - At our request, the planning officer was present at the May 19 meeting – a first step in joined-up thinking. Arising from later discussion

with him, we expect to be able to meet with him regularly. The Highways representative was not prepared to discuss the traffic aspects. June 4 - Our comments on the Outline Planning Application were mailed to SNC.

- 8.3.6** Roade Masterplan - May 28 Cllrs Mallock and Gwilt met with SNC and a brief is being issued to all stakeholders, including Roade Parish Council. All parish councillors were invited to join planning group. June 3 - Meeting to identify further data required, drawing on the Roade Parish Plan; appointment of sub-groups to collect such data. June 6 - Meeting of the housing sub-group.

Minutes of relevant meetings are available.

- 8.3.7** There was discussion about The Leys Site. Cllr Dave Bennett made comments about the Leys Site development. He expressed concerns about accepting the building of 3 storey house and asked if these would also be accepted on the Walkerpack Site. Cllr Gwilt advised that outline plans have still not been received for The Leys site. The Chair advised that a decision had been made at a meeting of Planning Parish Councillors. She re-iterated that objections had been made to blocks of flats at The Walkerpack Site and a Parish Council cannot dictate whether 3 storey buildings are on the site. Cllr Dredge also expressed concerns and reminded Councillors that at a recent public meeting villagers had clearly expressed their desire not to have 3 storey buildings in the village. Cllr Bennett expressed concerns about decisions being made by a small number of Parish Councillors on such issues. The Chair advised that this would be looked at later in the meeting under Advisory Groups. Cllrs Bennett and Dredge also expressed concerns about the level of contamination on The Leys Site. Cllr Mann asked if the relevant tests had been undertaken and if they showed there was significantly less pollution than the quarry site. Cllr Gwilt advised there were two different types of contamination on the two different sites The Quarry and the Leys should be looked at separately. Cllr Inglis also raised concerns about contamination. Cllr Dave Bennett confirmed that he had written independently to SNC about the matter. The Chair advised that all information is available in the Parish Office from the previous applications if Councillors wish to look at this. Cllr Gwilt confirmed that the planning permission for the Leys site is still at the outline permission stage. The Chair referred to the letter written to SNC in connection with the Leys dated 3rd June 2008 where it has been stated that SNC should be sure that remediation plan and contamination reports are correct before outline permission is approved. Cllr Dredge asked whether SNC would accept older reports for submission or whether new ones would be undertaken. The Chair advised that her personal opinion was that applications have been revised and brought in line with recommendations made. Cllr Dudman commented that any villagers with experience and knowledge of The Leys site should write independently to SNC with details.

8.4 Footpaths:

Finger posts within the village – Cllr Thake advised that these could be targets for vandalism and as our footpaths are fairly obvious proposed that no replacement was made of broken finger posts at present. Cllr Dudman expressed the view that signs are useful for villagers and the Chair also added that the Parish Plan results had indicated there were issues about not knowing where the footpaths are. It was suggested that large scale maps be displayed in specific points around the village and that Mr Michael Dowden could be contacted for further information. It was also suggested that walks be published in Roade News. Cllr Inglis also suggested information also be included in the Welcome Pack to new villagers. Cllr Dudman also thought the website could be a good place to post such information. It was agreed to review further at the next meeting.

RT

8.5 Recreation Field/Churchcroft:

8.5.1 Cllr Dudman advised two new signs had been placed on The Recreation Ground and Churchcroft giving Parish Council contact details. There had been some graffiti in the last 24 hours at The Recreation Ground but this had been dealt with. Village Maintenance Report from the Village Technician will be distributed for each Parish Council Meeting for information. Various actions had been undertaken such as the requisitioning of a new sign from SNC at The Grove.

8.5.2 Cllr Dave Bennett asked if the Parish Council could write to the managing agents in connection with securing the site at The George PH. It was confirmed that a letter had been written to Enterprise Inns but it was agreed that a further letter be sent by the Clerk in stronger terms giving a 30 days deadline for a response. Concerns were raised about health and safety issues. A copy would also be sent to Christies and the new Inspector Alex Terry for information.

Clerk

8.5.3 Cllr Bennett raised possible concerns about an organised rounders game for approximately 30 teenagers on Churchcroft. No issues had been raised but the Parish Council were made aware.

8.6 IT –Website:

8.6.1 Cllr Dudman advised that he was in the process of updating the website. A recent email had been received about another Roade Village website running alongside the present one. There was some discussion about this. The other website is more of a commercial nature. Cllr Bill Dredge raised some concerns about this. Cllr Dudman further advised that there would be a link to the present website for minutes etc to be accessed.

GD

8.6.2 Cllr Dudman advised that broadband is now available for all Parish Councillors in the Parish Office. He offered to advise on IT if councillors needed any help. The Village Technicians are making use of the facility.

8.7 Youth:

8.7.1 Cllr Freund thanked Cllr Thake for processing the finances in connection with the Roade Youth Group. This is now being held regularly with approximately 15 young people in attendance. A programme of planned summer events was distributed. Adult helpers are still requested.

8.7.2 Cllr Thake advised that £394.81 had been spent to date with a balance remaining of £9,605.09.

8.7.3 Cllr Dudman advised that the Village Hall trustees have agreed that some tree trunk seating can be placed on the field. Allseasons are also to clear a pathway at the back of The Ex Servicemens Club for easier access for the young people.

8.7.4 The Flying Ants Group, including Village Technician Andy Johnson, also had a successful evening and raised approximately £150 towards Roade Youth Group.

8.8 Community Forum:

8.8.1 Cllr Mann advised that he needs to reply to villagers about some of the issues raised such as speeding in Knock Lane and the Hartwell Road. It was suggested that other ways of restricting traffic rather than just Smiley Faces could be looked into. Cllr Dudman suggested issues should be passed to the Clerk for consideration by Parish Councillors. Cllr Dredge suggested villagers should be advised on some of the actions being taken on matters.

- 8.8.2** Cllr Mann also mentioned the issue of the state of the roads in Churchcroft and the fact that it had been far too long for re-surfacing to take place. Cllr Dudman advised that budget may be an issue. Cllr Mallock suggested a letter be written to The Highways Department expressing the serious concerns of the villagers. It was also suggested a representative from the Highways Department be invited to a meeting to discuss further. It was agreed that pressure needed to be put on for action to be taken to prioritise this. Cllr Thake also suggested that villagers write independently with photographs and evidence of the state of the roads in question. Cllr Bill Dredge offered to be of assistance to villagers in this way. Cllr Dredge advised that when there had been a similar problem in Manor Close eventually because of pressure the roads were re-surfaced. It was also suggested County Cllr Bernard Ingram be advised.
- 9. Finance:**
- 9.1 Adoption of 2007/8 accounts**
Cllr Thake advised the account balance was presently £29,876.26 with £1,453.19 in deposit account.
Cllr Dudman proposed, Cllr Freund seconded and with all in favour the accounts were adopted.
- 9.2 Audit Return**
Cllr Thake read out the statements from the Annual Governance Statement. It was asked that these be taken en bloc. Cllr Dudman proposed, Cllr Dredge seconded and with all in favour they were approved
- 10. Comments and suggestion to improve working of Advisory Groups:**
- 10.1** The Chair referred Parish Councillors to advice given by Danny Moody of NCALC. It was suggested that priority be given to Planning. All planning applications should be dealt with by the full Parish Council unless there is a formally appointed Planning Sub-Committee which has been given delegated powers from the full Parish Council to deal with applications. The various considerations were looked at and discussed.
- 10.1.1** Cllr Dredge suggested that a sub-Committee be given delegated responsibility but for larger planning applications such as The Walkerpack Site and the Leys Site these should be considered by all Parish Councillors. A possible suggestion would be to meet before the regular monthly Parish Council Meeting.
- 10.1.2** Cllr Thake suggested a meeting two weeks before the full Parish Council Meeting open to all Parish Councillors. The room could be opened at 7pm for applications to be viewed with the meeting commencing at 8pm. Any reference to planning applications should be quoted with the planning application number and description. It was not necessary to employ the clerk to take minutes but these could be recorded by a member of the Parish Council.
- 10.1.3** Cllr Bennett asked if a master record book was still kept of all applications and the Clerk confirmed this.
- 10.1.4** The Clerk confirmed that planning applications are sent out on Fridays with a 3 week deadline for response. The Chair confirmed there was a 13 week consultation period for larger applications.
- 10.1.5** The proposal was made to hold a full Parish Council planning meeting the 4th Monday of each month subject to availability of a room. Cllr Thake proposed, Cllr Dredge seconded and with all in favour this was agreed.
- 10.2** Roade Masterplan Group
- 10.2.2** The Chair advised that all parish councillors had been invited to become part of the working party. Minutes are to be made available of meetings held. Questions will be formulated in connection with many aspects of village life including planning, infrastructure, employment opportunities, traffic and roads, youth requirements and leisure facilities. The Plan will need to be adopted by December 2008.

Clerk

Clerk

10.2.3 The following have agreed to take part and are proposed: Louise Allen, Cllr Beech, Peter Bennett, Cllr Dredge, Cllr Gwilt, Chris Hay-Davison, Alastair Inglis, Cllr Mallock, Bernadette Smith, Cllr Thake and District Cllr Sally Townsend
Cllr Dudman proposed, Cllr Dredge seconded and with all in favour this was agreed.

10.3 Land owned by Parish Council in the region of the back of Orchard Way gardens and the rear of 25 Churchcroft. It was proposed to set up a working party to discuss this matter further. Members of the public would be permitted as part of this and anyone wishing to do so should speak to The Chair or Cllr Dudman at the end of the meeting. **Chair**
Cllr Dredge proposed, Cllr Dudman seconded and with all in favour this was agreed.

10.3.1 Cllr Thake advised that there may be legal costs in pursuing this matter if the land was to be transferred at a later date. He also suggested that an article be written in Roade News asking about the position of the land asking for evidence from archives about the position of the culvert.

11. To consider Parish Council responsibility for hedgerows, costs quoted are indicative: - reducing height £1250: height as is £900

This matter was dealt with under Agenda Item 6.2. The matter was ongoing. Clarification was awaited from the County Council about the position.

12. Risk Assessments – Council Property

12.1 A risk assessment is currently being undertaken of the Cemetery.

12.2 There is also a RoSPA inspection this month for play equipment.

13. Bills for Payment and Receipts:

Receipts:	Ret No	£
Interment of Ashes	317/9	60.00

		60.00

Bank Account Balances	Amount (£)
Current account	29876.26
Deposit account	1453.19
Total	31329.45

Cheques for Signature:	Cheque	£	inc VAT
E Young – Parish plan envelopes	847	31.70	4.72
B& Q – hardware	848	77.82	16.53
Anglian Water – cemetery water	849	26.66	
R & G – gang mowing	850	319.36	47.55
NCC Roade School – reprographics	851	36.00	5.36
B Hollowell & Son – interment change refund	852	40.00	
BACA – hardware	853	98.75	14.70
Riverwood Associates – minutes	854	88.13	13.13
Jenny Evans – youth worker	855	315.85	
H Geddes - village technician salary	856	373.81	
A Johnson – Asst Village technician salary	857	286.10	
S Mawby - Clerk salary and admin costs	858	467.30	
Post Office Ltd – HMRC	859	230.83	
All Seasons - grass cutting	860	1069.25	159.25

Spoilt BACA duplicate	861	
D Dudman – cover for clerk	862	20.00

		3841.56

- 13.1** The Chairman asked that these be taken en bloc. Cllr Dredge proposed, Cllr Inglis seconded and with all in favour they were approved
- 14.** **Correspondence:** All letters received had been circulated to Councillors.
- 14.1** The Chair referred to the letter received from Mr Ray Griffiths of 1 Orchard Way, Roade dated 22nd May 2008. All Parish Councillors had received a draft copy of the proposed response to be sent which had been approved by NCALC. Cllr Dave Bennett raised some concerns about the proposed response and asked that it simply acknowledge Mr Ray Griffiths' letter and information was sent out as requested with no reference to paragraphs 2,3 and 4. Cllr John Gwilt and Cllr Myra Inglis approved the response letter in its entirety. **Acting Clerk**
Cllr John Gwilt proposed, Cllr Bill Dredge seconded and with one objection raised as above the response letter was approved.
- 15.** **Any Other Ordinary Business:**
- 15.1** Cllr Dave Bennett advised that complaints had been received about the grass not being cut in Bailey Brooks Lane. Cllr Dudman advised that this had not been completed as there was a vehicle parked obstructing this at the time. However, this had now been completed. It was suggested that Hugh Geddes, Village technician be contacted over such issues.
There was no other business raised
- 16.** **Date of Next Meeting:** Monday 14th July 2008 at 7.30pm
The meeting closed at 9.40pm

**ADDENDUM TO MINUTES
NOT FOR PUBLIC CIRCULATION**

17. Business of a Special and Confidential Nature (media and public to withdraw)

17.1 A closed session began at 9.41pm

17.2 The Addendum to the Minutes held on Monday 12th May 2008.
Cllr Thake proposed, Cllr Dredge seconded and with all in favour they were agreed.

17.3 The Chair advised about a meeting that had taken place with herself and Danny Moody from NCALC in connection with a complaint made by Mr Ray Griffiths. She had been advised that his correspondence should be dealt with in the Public Session.

17.4 There have been two proposed applications for the vacancy of Parish Councillor Sharon Lowther and Stephen Miller. Both applications need to be considered and a vote taken on the decision of appointment. The needs of representing the village should be taken into consideration. It was agreed to invite both candidates to the next Parish Council meeting. Cllr Dredge suggested that both applications be formally acknowledged once a letter of application has been received from both candidates. The letters are to be included in the circulation box. It was agreed to add to the next agenda

Clerk

17.5 Cllr Rick Thake advised that a job description for clerk provided by NCALC would be available in the circulation box. Two people have expressed an interest in the position of Parish Clerk's position. It was proposed that an advert be placed on noticeboards and in the local paper with a closing date for applications Friday 11th July 2008. An interview board to be decided at the next Parish Council meeting. Cllr Rick Thake to have delegated authority to deal with administration of clerk's position.

RT

Cllr Dredge proposed, Cllr Gwilt seconded and all were in agreement.

17.5.1 Cllr Malcolm Beech expressed regret for the resignation and expressed thanks to the present Parish Clerk Sylvia Mawby.

17.7 The meeting closed at 10.05pm