

**Minutes of the Annual Meeting of Roade Parish Council
held on Monday 11th May 2009 at 7.15 p.m.
at the Village Hall**

Present: Susan Mallock (Chair)

Glenn Dudman (Vice Chair)

John Gwilt	Bill Mann
Myra Inglis	Rick Thake
Malcolm Beech	Stephen Miller

Clerk : John Marshall

2009/

14. Statement by Outgoing Chairman:

Cllr Mallock said that as all Councillors present at this Meeting had also attended the Annual Parish Meeting the previous week, she would simply like to echo what she had said on that occasion. She remarked that challenging times lay ahead, not least as a result of the Strategic Housing Policy currently under consideration by SNC.

15. Election of Chairman:

Cllr Thake proposed that Cllr Mallock be elected as Chairman. Cllr Inglis seconded the proposal; all in favour.

16. Election of Vice-Chairman:

Cllr Gwilt proposed that Cllr Beech be elected as Vice-Chairman. Cllr Dudman seconded the proposal; all in favour.

17. Review of Responsible Financial Officer:

Cllr Thake proposed that the Clerk continue as the RFO. Cllr Dudman seconded the proposal; all in favour.

18. Appointment of Representatives to Outside Bodies:

Cllr Gwilt proposed that the current representatives be re-elected. Cllr Beech seconded the proposal; all in favour.

Cllr Mallock advised that the Council had also to nominate a new Trustee to the Roade Feoffee and Chivall Charity, to replace Mr Jim Howard who was standing down in June of this year. She further advised that Mrs Christine Marshall had been approached and had indicated her willingness to be the Council's nominee. Cllr Thake proposed that Mrs Marshall be nominated. Cllr Beech seconded the proposal; all in favour. Clerk to write to Roade Feoffee and Chivall Charity.

Clerk

19. Appointment of Committees:

Cllr Beech proposed that the structure, under current Standing Orders was based on Committees rather than Advisory Groups. He proposed that the Working Group that had been responsible for the review of Standing Orders now moves on to consider and propose a new Committee structure for the Council. He further proposed that the current Advisory Groups continue to deal with any issues that arise *pro tem* until the Working Group brings proposals to the (next) Parish Council meeting. Cllr Dudman seconded the proposal; all in favour.

20. Adoption of Standing Orders and Re-adoption of Financial Regulations:

Cllr Beech proposed that the April 2009 version of Standing Orders be adopted. Cllr Gwilt seconded the proposal; all in favour.

Cllr Dudman proposed that the October 2007 version of Financial Regulations be

re-adopted. Cllr Inglis seconded the proposal; all in favour.

21. Declarations of Interest:

There were none.

22. Public Session:

The Public Session was opened at 7.40pm.

Issues raised by the public were as follows;

- information from Dis Cllr Townsend who provided an update on the 'affordable housing' debate. She also advised the Council that she had personally been urging SNC Planning to consider the George Planning Application alongside the Walkerpack application, to ensure coherence in the deliberations.
- a request that, in the interests of mobility, particularly for the younger and older generations, the foot ways be kept clear of grass and weedy overgrowth. Cllr Mallock advised that NCC Highways were intending to reintroduce the post of 'lengthsman', to be available to each Parish Council for just this type of work, 1 day per year
- a request for fruit trees to be planted within the village, to aid children's education and understanding
- thanks to the Council and all concerned in securing the departure of the horses from the cricket field
- copies of draft and approved Minutes not being available in the Library
- concern with the way that the Council deals with planning matters and the opportunities afforded to the public to have their say
- anonymity of Councillors; name plates at meetings was suggested

The public session closed at 8.00 pm

23. Apologies for absence:

Councillor Lowther, ill-health

24. Attendance Register:

All present had signed the Register

25. Approval of the Minutes of the Meeting of 13th April 2009:

Cllr Thake proposed and Cllr Mann seconded approval of the Minutes; all in favour

26. Matters arising from the Minutes:

Cllr Mann had yet to identify a volunteer(s) from the Youth group to assist with the operation of the VAS; he agreed to progress this matter.

Cllr Beech advised that he intended to bring a proposal for the re-siting of the 3rd dog waste bin to the next meeting.

BM

MB

The Clerk's Report had been previously circulated; there were no questions.

The Investigation Report into the Complaint made against the Council had been previously circulated to Councillors. The Clerk was thanked for his efforts and congratulated on the clarity of the report. Cllr Inglis proposed and Cllr Thake seconded that the Report be accepted; all in favour. The Council then resolved to set up a Working Group comprising Cllrs Mallock, Beech, Gwilt and Miller to consider the recommendations and draw up an Action Plan for their implementation.

**SMa,
MB,
JG,
SMi**

27. Village Lead Technician's Report:

The Report had been previously circulated; there were no questions.

28. Reports from Outside Bodies:

Neighbourhood Watch:

The Report had been previously circulated; Cllr Gwilt verbally added the damage to the skate board ramp (see below)

Village Hall Charity:

Cllr Dudman had nothing to report

Youth:

Cllr Mann advised that the building work for the Youth Group's Café was progressing. He thanked Chris Hillyard for his support for the project

29. Advisory Groups:

Cemetery:

Cllr Beech had nothing to report

Lighting:

Cllr Dudman had nothing to report

Planning:

New Applications:

S/2009/0315/P, 7A Church End; Cllr Thake proposed and Cllr Beech seconded no objections; all in favour

S/2009/0332/P, ex The George site; Cllr Mallock had prepared a *critique* of the Application. After discussion, Cllr Thake proposed and Cllr Beech seconded the proposal that we object to the Application on the grounds of the unanimous public objection to the proposal as expressed at the Annual Parish Meeting, the conflict of the proposed design with the Roade Parish and Master Plan and our disagreement with the assumptions in the applicant's supporting Design Statement. The Clerk to prepare a response to SNC

Clerk

Update:

Cllr Mallock provided an update on outstanding Planning Applications.

Information:

Cllr Mallock advised that the ex-Walkerpack was due to be considered by the SNC Development Control Committee on 4th June. She also provided feedback on a meeting at SNC attended by herself and Cllr Gwilt that morning, regarding the Interim Rural Housing Policy. She proposed that the matter be further considered at a separate Planning Meeting; Cllr Thake seconded the proposal; all in favour

Roade Master Plan Group:

Cllr Mallock had nothing to report

Footpaths:

Cllr Thake reported that the new bridge over KZ9 was now in place. He asked that discussion on Proposal 1 be adjourned *sine die*

Churchcroft / Recreation Field:

Cllr Dudman asked that discussion on Proposal 2 be adjourned *sine die*. He reported that following a recent repair, there had been further damage, through vandalism to the skate board ramp. The cost of a replacement ramp would be approx £5000 ex VAT. After discussion the Clerk was asked to meet with

contractors to assess the viability and safety of the ramp. Cllr Mann proposed and Cllr Beech seconded a proposal that the Clerk be authorised to incur expenditure of up to £250, if necessary to deal with the situation.

Clerk

IT / Website:

Cllr Dudman suggested that the 'offer' from BT Open Zone to create a hotspot was not a worthwhile venture for the Council. Cllr Mann proposed and Cllr Thake seconded Proposal 3 'that the UK domain name for roadevillage.co.uk and internet service (mini map) provided by Net Benefit be renewed at a cost of £25 (+VAT)'. All in favour

Clerk

Community Forum:

Cllr Mann reported that the next Meeting of the Forum would be at the Methodist Hall on 18th May.

BM

Parish Plan Monitoring Group:

Cllr Mallock reported on a successful meeting with Helen Howard of NCC. Various agreements and promises were made including the funding of a further crossing guard for the Primary School.

30.

Finance:**Financial report:**

Cllr Thake reported the position as;

Deposit a/c (A&L)	£ 1,485.61
Current a/cs (A&L + NatWest)	£42,856.23
(NB includes Youth Funds of £5,194.73)	
currently available to the Parish Council	£39,147.11

Schedule of bills for payment and receipts:

A schedule was tabled and the payments below were approved for payment; receipts for the month are set out in the second table.

NB cheque 000018 was immediately cancelled as it had been drawn up in error

Date	Payee	Cheque	Amount	VAT
27.4.09	StMary's PCC	15	500.00	
28.4.09	1st Roade Scouts Group	16	350.00	
11.5.09	S Mallock	17	29.99	4.49
11.5.09	The Computer Doctors	18	48.23	6.29
11.5.09	AH Contracts	19	30.93	4.03
11.5.09	Aylesbury Mains Ltd	20	234.02	30.52
11.5.09	B&Q Financial Services Ltd	21	94.58	12.35
11.5.09	FG Eustace	22	50.00	
11.5.09	RL Thake	23	56.45	8.46
11.5.09	Allseasons	24	1,322.50	172.50
11.5.09	J Evans	25	315.85	
11.5.09	WJM Marshall	26	530.82	
11.5.09	H Geddes	27	571.55	
11.5.09	Court Couriers	28	355.86	46.42
11.5.09	Post Office Ltd	29	240.78	
11.5.09	Broker Network Ltd	30	1,329.13	
11.5.09	GA Dudman	31	48.23	

05.5.09	B Hollowell & Son	338/9	60.00
05.5.09	Roade PC (Roade News)		74.65
05.5.09	A J Tilley		26.00
05.5.09	White & Joyce Ltd	339/9	25.00
	Monthly Total		185.65

31.

Audit Report:

Cllr Thake proposed and Cllr Inglis seconded approval of the Statement of Accounts (Section 1 of the Annual Return); all in favour.

Cllr Thake then read out the Annual Governance Statements (Section 2 of the Annual Return) and proposed that they be approved. Cllr Beech seconded the proposal; all were in favour.

The Annual Return was then signed off by the Chairman and Clerk.

Cllr Beech asked that a vote of thanks be given to Cllr Thake for his contribution to the financial aspects of the Parish Council's work over the last 12 months; there was unanimous support.

32.

Correspondence:

Details of correspondence received had been circulated to Councillors.

The Council reluctantly accepted the resignation of Cllr Dredge; the Clerk was asked to write to Councillor Dredge expressing the Council's thanks for his efforts during his time on the Parish Council. SNC will be informed and a notice of the vacancy will be posted.

Cllr Mallock had previously read out, during the public session and at the author's request (he being not present at the meeting) a letter addressed to her personally from Tim Judkins of Allseasons. The letter contained both a complaint against Cllr Dudman and the resignation of Allseasons as the grass cutting contractor. The Council considered that they were unable to deal with a personal complaint against an individual Councillor and resolved to refer the matter to SNC. The resignation was considered and reluctantly accepted. In the absence of the Chairman Cllr Beech, as Vice Chairman agreed to provide a written response to Allseasons on both points.

The Clerk was asked to investigate what arrangements could be made for grass cutting, for the remainder of the season.

Clerk

Clerk

Clerk

MB

Clerk

Items for inclusion on the next Agenda:

Emergency Planning Seminar at Daventry on 7 July re 'flu pandemic; Cllr Gwilt.

Date of next Meeting:

Monday 8th June 2009 at 7.30pm

Cllr Mallock closed the Meeting at 10.00pm